

COLEMAN INDEPENDENT SCHOOL DISTRICT

OFFICIAL MINUTES

Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, December 13, 2021 at 5:31 p.m. in the school business office for the regular monthly meeting.

Present: Mark Martinez, Sandra Rose, Becky Dobbins, Matt Hadden, John Casey, Lee Morrison

Absent: Joshua Hale

Others Present: Brandon McDowell, Superintendent; Thomas King, Jr. High Principal; Justin Gartman, Elementary Principal; Kristi Greaves, Business Manager; Paul Martin, Gay Martin

Recorder: Mary Strickland

Minutes: Becky Dobbins made a motion to approve the minutes of the Regular Meeting of November 15, 2021. The second was made by Matt Hadden. Voting for the motion were Mark Martinez, Becky Dobbins, Matt Hadden and Lee Morrison. Sandra Rose and John Casey abstained. Motion passed 4-0.

Recognition: The following Coleman ISD employees were recognized as retiring in December, 2021:

- Sammy Dela Rosa
- Mary Lou Garrett
- Gay Martin
- Leticia Ramon
- Marsha Ray

PUBLIC HEARING:

Financial Integrity Rating System of Texas (FIRST) Report:

No one from the public addressed the board regarding the FIRST report. Coleman ISD received a Superior Rating for the 2020-2021 ratings based on school year 2019-2020 data.

ACTION ITEMS:

Personnel – Consider Accepting Resignation from Personnel:

John Casey made a motion to accept the resignation from Chanie Schaffner effective December 31, 2021. Becky Dobbins seconded the motion. Motion passed 6-0.

Personnel – Consider Hiring Personnel for the 2021-2022 School Year:

Becky Dobbins made a motion to hire Cynthia Woolf for the 2021-2022 school year beginning January 3, 2022 as recommended by the administration. Lee Morrison seconded the motion. Motion passed 6-0.

Consider Approving Contract with James E. Rodgers and Company, P.C. for Audit for the Year Ended August 31, 2022:

Lee Morrison made a motion to approve the contract with James E. Rodgers and Company, P.C. for Audit for the Year Ended August 31, 2022. Sandra Rose seconded the motion. Motion passed 6-0.

Consider Designating Vehicles as Surplus Property:

A motion was made by Becky Dobbins to designate the 2009 Thomas bus, 1997 Carpenter bus, 2007 Ford Fusion, and 2004 Chevrolet Suburban as surplus property. Sandra Rose seconded the motion. Motion passed 6-0.

Consider Approving School Health Advisory Council (SHAC) Committee Members:

Becky Dobbins made a motion to approve the School Health Advisory Council committee members as recommended by the administration.

CISD Employees: Debbie Rosales, Diana Dobbins, Jackie Sowell, Keith Meador, Jacque Rosales, Carrie Holloway and Joy Thompson

Community Representative: Chanie Schaffner

Parent Representatives: Brittany Brooks, Lori Smith

Sandra Rose seconded the motion. Motion passed 6-0.

Consider Authorizing a One-Time Stipend for the Fall 2021 Semester

John Casey made a motion to approve the following one-time stipend for the Fall 2021

for Current, Active CISD Employees:

semester using ESSER II grant funds for current, active employees as follows:

- \$750 for full-time, regularly scheduled employees;
- \$375 for part-time employees, regularly scheduled for 15-20 hours per week;
- \$250 for part-time hourly employees, not regularly scheduled or working less than 15 hours per week OR employed for less than 50% of the 2021 fall semester work days.

Substitutes are not eligible for a retention stipend.

Becky Dobbins seconded the motion. Motion passed 6-0.

BOARD REPORT:

Principal Reports:

The Mr. King and Mr. Gartman each gave reports on their respective campuses. Mr. McDowell reported on the high school campus.

DISCUSSION ITEMS:

Superintendent Evaluation:

Mr. McDowell will distribute evaluation forms to the board members in preparation of the superintendent's evaluation scheduled for January 24, 2022.

INFORMATION ITEMS:

January Regular Board Meeting Date:

The January regular board meeting will be held Monday, January 24, 2022 due to the MLK holiday on the 3rd Monday of the month.

CISD Hall of Honor Banquet:

The 2022 CISD Hall of Honor Banquet will be held Saturday, February 12, 2022. Inductees are Marianna Wilson Jones, Richard Lane, Patricia Smith Robinson, E.W. Scott, and Jim Smith.

Check Payment List:

The Board reviewed the check payments for the month of December, 2021.

Financial Board Report:

The Financial Board Report for November, 2021 was presented to the Board.

Financial Statement:

The Financial Statement as of November 30, 2021 was presented to the Board.

Adjournment:

The Board adjourned at 6:04 p.m.

MARK MARTINEZ

BECKY DOBBINS